

**MINORITY BUSINESS ENTERPRISES
FOR THE
HARRISBURG HOUSING AUTHORITY
HARRISBURG, PA**

MINORITY BUSINESS ENTERPRISES

A "minority business enterprise" (MBE) is one that is owned or controlled by one or more socially or economically disadvantaged persons. Such persons include Blacks, Hispanic Americans, American Indians, Eskimos, Aleuts, Hasidic Jews, Asian Pacific Americans, and Asian Indians.

"Owned or controlled" by one or more socially and economically disadvantaged persons means that a socially and economically disadvantaged person or persons, or a for-profit business, or a non-profit organization controlled by such person or a for-profit business, or a non-profit organization controlled by such person or persons, possesses at least fifty-one percent (51%) of the ownership of the business, and its management and daily business operation are controlled by such persons.

The Harrisburg Housing Authority will take the following actions to provide every feasible opportunity for minority business enterprises (MBEs) to participate in bidding for HA work.

- A. The HA will have a goal to award at least twenty percent (20%) of the dollar value of approved CGP funds to contractors with MBE construction contractors, A/E's, or consultants (for both physical and management improvements). Where the main construction contract is awarded to an MBE, the HA will count the entire dollar amount of the contract toward its MBE goal. Where the main construction contract is not awarded to an MBE, but one or more of the subcontract(s) is awarded to an MBE, the HA will count the dollar value of such subcontracts toward the MBE goal. The HA will not double count the dollar value of the main construction contract and its subcontracts. The HA will report its MBCE progress on Form HUD-2516, Contract and Subcontract Activity Report for Public and Indian Housing Programs.
- B. To ensure that MBE's are aware of CGP bid opportunities, the HA will, in addition to its existing procedures for publicizing upcoming Invitations for Bid or Requests for Proposals, may:
 1. purchase timely advertisement in media with a largely minority audience;
 2. solicit bids or requests for proposals directly from existing MBE's lists;
 3. post signs around developments and in the HA management office and local stores;

4. notify community organizations, public or private institutions, and local minority business organizations and trade associations; and,
 5. notify resident organizations.
- C. The HA will take appropriate affirmative action to assist women's business enterprises and maintain information and reports about such enterprises.
- D. The HA will have a goal to award MBE's at least twenty percent (20%) of the dollar value of the total contracts awarded and purchases made under the development program.
- E. The HA will have a goal to award MBE's at least ten percent (10%) of the total amount expended for management operations (i.e., expenditures for contracts and purchases for supplies and services, as distinguished from salaries, wages and benefits). A listing of the account numbers affected by MBE reporting is in HUD Notice PIH 88-11.

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